

Mexico Town Board Agenda
Monday, February 9, 2026
Town Hall, 64 S Jefferson St. Mexico, 7:00pm

1. Approval of Minutes-
2. Communications
 - o NYS Ag&Mkt Inspection Report
3. Public Comment
4. Reports
 - o Town Clerk, Water Clerk
 - o Dog Control
 - o Zoning Officer/ Building Inspector
 - o Highway Superintendent
 - o Historian
 - o Community Park Manager
 - o Mexico Point Park
 - o Planning Board
 - o Zoning Board of Appeals
 - o Water Commissioner
 - o Supervisor Report
 - o Fire Department Update
 - o Water District Update
 - o McAuslan Hall Update
 - o Co Rt 64 Cemetery Update
 - o Comprehensive Plan
 - o Ag & Market Committee Report
5. Consider January 2026 Payroll
6. Appoint Bonnie Loforte to Board of Review
7. Appoint Kathy Barber as PT Clerk to Supervisor
8. Consider Town of Mexico & Town of New Haven IMA for Code Enforcement Services
9. Consider Town of Mexico and Town of New Haven IMA for Dog Control Officer
10. Oswego County Health Dept. Public Water Inspection Report
11. Other Business
12. Audit & Approve Abstracts
13. Adjourn



Agriculture and Markets

January 15, 2026

Eric Behling
Town Supervisor - Town of Mexico
64 South Jefferson Street
Mexico, NY 13114

Enclosed is the **Dog Control Officer Inspection Report** completed on **01/12/2026**. This inspection relates to Agriculture and Markets Laws and Regulations which may be viewed on the website below.

As the report indicates, DCO services were rated "Satisfactory". Please make note of any comments listed on the report.

Dog control officer services are subject to inspection by this agency on a regular basis.

Please notify this office within 30 days of any changes in DCO services.

If you have any questions regarding this inspection, please call me.

Makayla Kemmeren
Animal Health Inspector
(518) 419-0004

DOG CONTROL OFFICER INSPECTION REPORT - DL-89Rating: **Satisfactory365**Purpose: **Inspection**DATE/TOA: **1/12/26 2:00 pm****JACK SPRIGGS
355 PUMPHOUSE RD
MEXICO NY 13114**Inspector: **Makayla Kemmeren** Inspector #: **847**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|---|----------------|
| 1. Equipment is available for proper capture and holding | Yes |
| 2. Dogs are held and transported safely | Yes |
| 3. Equipment maintained in clean and sanitary condition | Yes |
| 4. Veterinary care is provided when necessary | Yes |
| 5. Dogs are euthanized humanely | Yes |
| 6. Complete seizure and disposition records are maintained for all seized dogs | Yes |
| 7. Dogs transferred for purposes of adoption in compliance with Article 7 | Not Applicable |
| 8. Redemption period is observed before adoption, euthanasia or transfer | Not Applicable |
| 9. Owners of identified dogs are properly notified | Yes |
| 10. Redeemed dogs are licensed before release | Not Applicable |
| 11. Proper impoundment fees paid before dogs are released | Not Applicable |

Town - City - Village Information for Inspection:

| TCV CODE | TCV NAME |
|----------|----------------|
| 3508 | Town of Mexico |

Additional Information for Inspection:

Number of Dogs Seized:

Number of dogs seized since previous inspection: 3

Associated Municipal Shelter(s):

Name of Shelter(s): Oswego City Shelter

Holding Facility:

Dogs held before transport to shelter? (Yes/No): No

Location(s): N/A

REMARKS:

N/A=Handled by the shelter.

REPRESENTATIVE PRESENT FOR INSPECTION: **Jack Spriggs**
TITLE: **DCO**

REVIEWED BY: **Emily Cacchione**
REVIEWED DATE: **01/14/2026**

TOWN CLERK'S MONTHLY REPORT

TOWN OF MEXICO, NEW YORK

JANUARY, 2026

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

| | | | |
|------------------------------|-------------------|--------------------|---------------|
| <u>1</u> | MARRIAGE LICENSES | NO. 26001 TO 26001 | <u>17.50</u> |
| <u>1</u> | CERTIFIED COPIES | | <u>110.00</u> |
| TOTAL TOWN CLERK FEES | | | 127.50 |

A2544

| | | | |
|--------------------|--------------|--|---------------|
| <u>26</u> | DOG LICENSES | | <u>234.00</u> |
| TOTAL A2544 | | | 234.00 |

A2555

| | | | |
|--------------------|------------------|--|---------------|
| <u>1</u> | BUILDING PERMITS | | <u>240.00</u> |
| TOTAL A2555 | | | 240.00 |

A2655

| | | | |
|--------------------|--------|--|--------------|
| <u>51</u> | COPIES | | <u>12.75</u> |
| TOTAL A2655 | | | 12.75 |

TOWN CLERK'S MONTHLY REPORT

JANUARY, 2026

page 2

DISBURSEMENTS

| | |
|---|---------------|
| PAID TO SUPERVISOR FOR GENERAL FUND | <u>614.25</u> |
| PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM | <u>26.00</u> |
| PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES | <u>22.50</u> |
| TOTAL DISBURSEMENTS | 662.75 |

Town of Mexico
 Payment History
 Payment Date from 01/01/26 To 01/31/26

Report by District

| <u>Account</u> | <u>Pay ID</u> | <u>Pay Date</u> | <u>Bill ID</u> | <u>Amount</u> | <u>Penalty</u> | <u>Taxes</u> | <u>Total</u> |
|------------------|------------------------------|-----------------|----------------|-------------------|----------------|---------------|-------------------|
| ISTRICT 1 | | | | | | | |
| Sub - Totals: | METERS & PARTS-01 | | | \$52.70 | \$0.00 | \$0.00 | \$52.70 |
| Sub - Totals: | Water-00 | | | \$130.12 | \$13.33 | \$0.00 | \$143.45 |
| Sub - Totals: | DISTRICT 1 | | | \$182.82 | \$13.33 | \$0.00 | \$196.15 |
| ISTRICT 2 | | | | | | | |
| Sub - Totals: | Water-00 | | | \$810.39 | \$59.78 | \$0.00 | \$870.17 |
| Sub - Totals: | DISTRICT 2 | | | \$810.39 | \$59.78 | \$0.00 | \$870.17 |
| ISTRICT 3 | | | | | | | |
| Sub - Totals: | Water-00 | | | \$105.22 | \$10.92 | \$0.00 | \$116.14 |
| Sub - Totals: | DISTRICT 3 | | | \$105.22 | \$10.92 | \$0.00 | \$116.14 |
| ISTRICT 5 | | | | | | | |
| Sub - Totals: | Water-00 | | | \$21.50 | \$2.15 | \$0.00 | \$23.65 |
| Sub - Totals: | DISTRICT 5 | | | \$21.50 | \$2.15 | \$0.00 | \$23.65 |
| | Grand Totals: | | | \$1,119.93 | \$86.18 | \$0.00 | \$1,206.11 |

Payment History Write Off 's

| <u>Account</u> | <u>AcctId</u> | <u>PayId</u> | <u>Amount</u> | <u>Penalty</u> | <u>Taxes</u> | <u>Totals</u> |
|----------------|------------------------|--------------|---------------|----------------|--------------|---------------|
| Sub - Totals : | | | | | | |
| | Grand- Totals : | | | | | |

Town of Mexico Dog Control Officers Report

February 9, 2026

Report for January 2026

8 notices of unlicensed dogs were issued

One dog was picked up in January

The annual USDA inspection was done on January 12. We're good for another year.

Respectfully,

Jack Spriggs, DCO

Town of Mexico

Mother of Towns

(315) 963-7633 Town Office
(315) 963-8794 Zoning
(315) 963-3491 Assessor
TTY 1-800-662-1220

Fax (315) 936-8806
64 South Jefferson St.
PO Box 98
Mexico, NY 13114

Code Enforcement Officers Report January 2026

~~Two~~ ^{One} building permits issued.

Three violations.

Completing year end reports for the State.

Started 2026 code training.

Building inspections are ongoing for open permits

Reports are attached

Code Enforcement Officer

Ronald J Marsden



Town of Mexico

Violation Summary by Date Range: 01/01/2026 - 01/31/2026

| Violation# | Violator Name | Violation Date | Property Owner & Location | Tax Map# | Offense | Warning Letter Printed | Comply by Date | Corrected Date |
|---------------------|---------------------------|----------------|--|-----------------|---------------------------|------------------------|----------------|----------------|
| 26-0067 | S & E Mobile Home Park LL | 01/08/26 | S & E Mobile Home Park LL 2588 Us Rt 11 | 173.00-03-29 | mold growing in residence | 01/08/26 | 01/18/26 | / / |
| 26-0068 | S & E Mobile Home Park LL | 01/08/26 | S & E Mobile Home Park LL 2588 Us Rt 11 | 173.00-03-29 | unsafe equipment | 01/08/25 | 01/18/26 | / / |
| 26-0001 | Landrio Richard | 01/16/26 | Landrio Richard 2589 St Rt 104 | 135.00-03-15.01 | unsafe structures | / / | 02/06/26 | / / |
| Total Count: | | | | | | 3 | | |

2/02/2026
6:11:30

TOWN OF MEXICO

BP - BP Transaction Report

For the period 01/01/2026 through 01/31/2026

| Type | Date | Comment | Name | Quantity | Fee |
|--------------------|------------|-----------------|---------------|----------|---------------|
| 1.BP | 01/20/2026 | 26-0001 REMODEL | HUNTER JERICO | 1 | 240.00 |
| | | | | 1 | 240.00 |
| Total Sales | | | | 1 | 240.00 |

Town of Mexico

Building Permits by Issued Date: 01/01/2026 - 01/31/2026

| Permit# Applicant Name | Issued | Final | Property Owner & Location | Tax Map# Lot# | Fee | Project Cost | Description |
|---------------------------|----------|-------|---------------------------------|------------------|--------|-----------------|--|
| 26-0001 Hunter Jericho | 01/20/26 | | Hunter Jericho 29 Frazier Rd | 135.00-02-14 | 240.00 | | Replace 840 sq ft living space / living room |

Total Count: 1

Total: \$240.00 \$0.00

Highway Superintendent Report Jan 2026

General maintenance on equipment

Plow and Sanding roads

Plow town office, court, mexico point park , Library

Shelving and pushing banks back throughout the town

Highway Superintendent

A handwritten signature in black ink, appearing to read "Paul J. M...". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

SUPERVISOR To the Mexico Town Board, pursuant to section 119 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me, as Supervisor, during the month of January 2026.

| | | | |
|-------------------------|---|---------------------|------------------------|
| | Prev Balance | | \$2,318,526.63 |
| 26-Jan | Water Deposit | \$15,490.77 | |
| | Clerk Fees/Vital Records | \$145.00 | |
| | Dog Licenses | \$172.00 | |
| | Fines & Bail | \$1,905.00 | |
| | Building Permits | \$1,335.00 | |
| | Tractor Supply - credit reimbursement | \$33.57 | |
| | January Interest | \$2,455.28 | |
| | Sub Total | \$21,536.62 | |
| | January Capital Interest | \$1,632.01 | |
| | Sub Total | \$23,168.63 | \$ 2,341,695.26 |
| | | | |
| HIGHWAY RECEIPTS | Prev Balance | | \$1,276,506.11 |
| 26-Jan | January Interest | \$620.42 | |
| | Sub Total | \$620.42 | \$1,277,126.53 |
| | | | |
| GENERAL EXPENSES | | | |
| | EEHC | (\$426.00) | |
| | Paid Vouchers | \$119,622.58 | |
| | Payrolls | \$49,442.52 | |
| | TNH H.I. Reimbursement | (\$926.64) | |
| | MPP Utilities Caretaker | (\$798.48) | |
| | TNH H.I./HRA Reimbursement | (\$5,567.78) | |
| | Sub Total | \$161,346.20 | |
| | | | |
| HIGHWAY EXPENSES | | | |
| | EE CURRENT HC CONTRIBUTION | (\$834.69) | |
| | Paid Vouchers | \$135,972.60 | |
| | Payrolls | \$110,349.84 | |
| | Retiree Supplemental H.I. Reimbursement | (\$458.94) | |
| | Sub Total | \$245,028.81 | |
| | GENERAL Balance | | \$2,180,349.06 |
| | HWY Balance | | \$1,032,097.72 |
| | Total | | \$3,212,446.78 |


Eric Behling, Supervisor

2-3-26
Date

CASH REPORT

| FUND | 26-Jan | 25-Jan | 24-Jan | 23-Jan | 22-Jan |
|----------|----------------|----------------|----------------|----------------|----------------|
| A | 952,867.31 | 652,543.64 | 609,669.50 | 765,261.30 | 640,198.43 |
| Capt Res | 759,960.56 | 740,394.17 | 631,314.37 | 624,103.24 | 533,370.87 |
| B | -529,258.08 | -427,629.01 | -407,572.32 | -93,398.24 | 88,562.71 |
| DA | 311,787.87 | 560,429.02 | 608,551.68 | 584,535.74 | 537,401.19 |
| DB | 1,083,633.83 | 933,053.16 | 829,147.72 | 751,505.23 | 575,062.41 |
| SF | 10,449.29 | 6,531.29 | 5,531.29 | 5,758.29 | -257,772.71 |
| SM | 2,420.84 | 2,476.74 | 2,825.90 | 2,411.17 | 1,987.12 |
| SS | 6,886.15 | 3,034.15 | 1,498.15 | 562.15 | 694.15 |
| ST | -254.88 | 307.58 | 1,190.12 | 1,776.59 | 2,297.26 |
| FO | 193,603.94 | 433,909.79 | 394,698.51 | 389,344.85 | 379,109.92 |
| F2 | 462,893.89 | 301,290.35 | 262,057.17 | 249,695.96 | 237,268.96 |
| F3 | 27,913.73 | 39,880.72 | 32,951.63 | 33,116.77 | 32,402.70 |
| F5 | 89,195.49 | 93,770.34 | 82,699.67 | 82,374.75 | 10,661.24 |
| W6 | 25.00 | 30,698.41 | 28,047.97 | 26,402.45 | 20,993.24 |
| TA | 41,884.44 | \$3,370,690.35 | \$3,082,611.36 | \$3,423,450.25 | \$2,802,237.49 |
| | \$3,414,009.38 | | | | |

**INTERMUNICIPAL COOPERATION AGREEMENT FOR
CODE ENFORCEMENT SERVICES**

THIS AGREEMENT is made by and between the Town of Mexico, hereinafter called Mexico, and the Town of New Haven, hereinafter called New Haven, both being municipal corporations in Oswego County, New York.

WHEREAS, this Agreement is made pursuant to General Municipal Law, Article 5-G; and

WHEREAS, Mexico and New Haven have appointed the same individual to serve as their Code Enforcement Officer and it is in the interests of the taxpayers of both municipalities to share resources in providing code enforcement services in each municipality; and

WHEREAS, flexibility in operating local governments and their code enforcement services is necessary to ensure efficiency and maximum benefits; and

WHEREAS, general oversight by appropriate municipal officials will be accomplished through regular periodic and annual reports by the Code Enforcement Officer to the Town Board; and

NOW, THEREFORE BE IT

RESOLVED, that Mexico and New Haven, believing it to be in the best interest of the taxpayers of the respective municipalities, do hereby authorize intermunicipal cooperation and assistance regarding code enforcement service; and be it further

RESOLVED, that Mexico shall provide health insurance to the Code Enforcement Officer and New Haven shall reimburse Mexico for one-half of the cost of said health insurance; and Mexico shall reimburse New Haven for one-half of the cost of expenses for the Code Enforcement Officer's cellular phone and usage fees; and be it further

RESOLVED, that Mexico and New Haven shall each be responsible for one-half of the costs of required training for the Code Enforcement Officer, and be it further

RESOLVED, that this Agreement shall be in force from the period of January 1, 2026, to December 31, 2026 and shall be reconsidered on an annual basis thereafter.


Town of Mexico



ERIC BEHLING
Supervisor

Date: 1-12-26

Town of New Haven



DALE LITTLE
Supervisor

Date: 1/7/26



January 23, 2026

Mr. Eric Behling, Supervisor
Town of Mexico
P.O. Box 98
Mexico, NY 13114

Re: Public Water Inspection
Town of Mexico Public Water System
Federal ID #NY3730182
(T) Mexico, Oswego County

Dear Mr. Behling:

On October 20, 2025, the Oswego County Health Department (OCHD) conducted the annual sanitary survey of the Town of Mexico's Water System. The OCHD would like to thank Jason Cusyck and Josh Rusaw for being present during the inspection and for explaining the many aspects of the water supply and distribution system. As a result of the inspection, the overall operation and condition of this water system is considered satisfactory. The entire water department staff should be commended for their efforts to operate the water system in full compliance with New York State Department of Health (NYSDOH) requirements.

Despite the overall satisfactory rating of the water system, every effort should be made to facilitate further improvement. The following recommendations and security concerns were noted during the inspection. A written response to this correspondence is required by February 27, 2026.

Recommendations/Requirements

1. The town should continue to track the cross-connection control devices installed within the system and the annual test dates for each device;
2. OCHD requires that a written unidirectional flushing program be developed for the system to maintain water quality within the distribution system (second request). The town can request assistance from the New York Rural Water Association (NYRWA), through the Circuit Rider program discussed later in this correspondence to develop the plan or from a New York State licensed engineer;
3. **The town must continue to update their Lead Service Line Inventory and provide verification to OCHD using the attached form certifying that residents were notified if their service lines were lead, if they had galvanized service lines needing replacement, or if their service line material was unknown;**
4. Passwords for the Supervisory Control and Data Acquisition (SCADA) system should continue to be changed every six months and should be shared only with authorized personnel;

5. Chlorine test kits and chlorine analyzers should be calibrated periodically in accordance with the manufacturer's recommendations and colorimetric reagents should be discarded if they are beyond their expiration dates;
6. Water system facilities (i.e., storage tanks, water treatment buildings, etc.) gates and access doors to the facilities must be locked when authorized personnel are not present. Vegetation should be removed within and around the water storage tank security fence to retain access for maintenance activities; and
7. The town's water storage tank must be inspected in 2026 to comply with NYSDOH and American Water Works Association (AWWA) requirements; and
8. The U.S. EPA has provided the following recommended security measures for water systems:
 - a. Prepare (or update) an emergency response plan;
 - b. Post emergency numbers at your facilities in highly visible areas (treatment plants, utility vehicles, office) and give them to key personnel and local emergency response officials;
 - c. Provide local law enforcement with locations of your facilities (water towers, treatment plants, pump stations, etc.) and ask them to add them to their routine patrol routes;
 - d. Fence and lock your drinking water facilities and vulnerable areas (e.g., wells, manholes, pumphouses/treatment plants, and storage tanks);
 - e. Install appropriate lighting and signage in vulnerable areas;
 - f. Identify existing and alternate water supplies and maximize use of backflow prevention devices and interconnections;
 - g. Work with businesses and homeowners that may be considered potential sources of contamination and lessen any threats to groundwater sources; and
 - h. Lock monitoring wells to prevent contamination of groundwater aquifers.

As part of the Department's efforts to provide valuable information to local water systems, we have also attached the following documents and descriptions of services available to municipal water systems:

1. A copy of Important Emergency Contacts has been attached to this correspondence. Please add these contacts to your emergency numbers;
2. ***Public Water Supply Water Main Break Guidelines and Main Break Categories, Repairs, and Public Health Provisions.*** These documents have been provided as a reference to guide water operators and administration during water main breaks. Please contact the OCHD during any significant water main breaks and to answer any questions regarding these two documents;

3. OCHD has attached the EPA Quick Reference Guide: ***Distribution Systems: A Best Practices Guide***. Please refer to this guide for scheduling maintenance activities, inspections, water quality testing, etc. to properly maintain your distribution system;
4. The OCHD must review and approve all water system infrastructure plans and cross-connection control device plans. Plans must be stamped and signed by a New York State licensed Engineer and will be reviewed by the Department at no cost to the municipality;
5. The OCHD submits water operator certification/on-site assessment forms to the New York State Department of Health (NYSDOH) for initial operator certification. Our department can assist your system in identifying NYSDOH-certified water operator courses to satisfy certification renewal credits. A copy of the AWWA New York Section Training Booklet has been included with this correspondence and additional training is available through NYRWA; and
6. On-site technical assistance for water systems is also available through the NYRWA Circuit Rider Program funded by the United States Environmental Protection Agency (EPA) and the United States Department of Agriculture's Rural Utilities Service. The on-site technical assistance provides hands-on assistance to water systems regarding leak detection, water operator training, water quality treatment, testing, equipment repair and many more services. Please feel free to contact NYRWA at 1-888-697-8725 or OCHD with any additional questions about the program.

If you have any questions regarding this letter, please feel free to contact our office at (315) 349-3557. OCHD is also available for in-person meetings to discuss the items listed above.

Sincerely,



William P. Havener Jr., M.S., P.E.
Supervising Public Health Engineer

c: Katelyn Parkhurst, OCHD Director of Environmental Health
Town of Mexico Designated Water Operator: Terry Grimshaw
Garrett Cappon, P.E., NYSDOH
File