

Mexico Town Board Agenda  
Monday, February 13, 2023  
Town Hall, 64 S Jefferson St. Mexico, 7:00pm

1. Approval of December 28, 2022 and January 9, 2023 Minutes
2. Communications
  - o County Health Dept. Houde Violation
  - o Nuggets & Nibbles
  - o SPDES Permit- Cindy Mears
3. Public Comment
4. Reports
  - o Town Clerk, Water Clerk, Tax Collector
  - o Dog Control
  - o Zoning Officer/ Building Inspector
  - o Highway Superintendent
  - o Community Park Manager
  - o Mexico Point Park
  - o Planning Board
  - o Zoning Board of Appeals
  - o Water Commissioner
  - o Supervisor
  - o Water District Update
  - o McAuslan Hall Update
  - o Accessory Use Update
5. Consider January Payroll
6. Approve USDA RD Payments
7. Consider Appointing John Sharkey to ZBA
8. Consider NYS Tug Hill Training, Per Diem, & Milage
9. Consider Town Clerk Conference
10. Consider Mexico Point Park Firework Display & Trolley
11. Consider McAuslan Hall Building Use
12. Other Business
13. Audit & Approve Abstracts
14. Adjourn

# OSWEGO COUNTY

VERA DUNSMOOR, DIRECTOR OF PUBLIC HEALTH  
PHONE 315.349.3545



# HEALTH DEPARTMENT

70 BUNNER STREET, OSWEGO, NEW YORK 13126-3357  
FAX 315.349.3435

January 10, 2023

David J. Houde  
Sharon L. Houde  
8109 Maple Rd.  
Clay, NY 13041

RECEIVED  
1-17-23

COPY

RE: Houde property located at 29 Frazier Road T Mexico  
Part 8 Violation: Sewage to the surface of the ground, Complaint #P22-11-020

Dear Mr. & Mrs. Houde:

This office has reviewed the case file regarding your property located at 29 Frazier Road in the Town of Mexico in response to a complaint initially filed with this department on November 22, 2022. The purpose of this correspondence is to determine if there has been any forward movement toward remedy at this time.

The onsite wastewater treatment system for the home continues to be violation of Part 8 of the New York State Sanitary Code. A copy of the initial violation letter which details the steps required to bring your property into compliance is enclosed for your review as well as a list of design professionals for reference.

**Professional plans for a new system prepared by a New York State licensed engineer must be submitted to this office for the review and approval process by February 10, 2023. Failure to do so will result in referral to the Oswego County Board of Health for enforcement action.**

**You must apply lime to any areas of raw sewage. Said area should be kept limed and fenced to prevent easy access by children and pets. The lime can be either the hydrated or agricultural type and fencing must be of adequate height and strength.**

If you have any questions, please contact Christopher Masuicca at 315-349-3557. Thank you in advance for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Vera J. Dunsmoor".

Vera J. Dunsmoor  
Director of Public Health

c: Ronald Marsden, Mexico Code Enforcement  
Eric Behling, Town Supervisor  
Judith Grandy, Environmental Health Director  
William P. Havener, Jr., M.S., P.E.  
File

# OSWEGO COUNTY

VERA DUNSMOOR, INTERIM DIRECTOR OF PUBLIC HEALTH  
PHONE 315.349.3545



# HEALTH DEPARTMENT

70 BUNNER STREET, OSWEGO, NEW YORK 13126-3357  
FAX 315.349.3435

December 1, 2022

David J. Houde  
Sharon L. Houde  
8109 Maple Rd.  
Clay, NY 13041

COPY

RE: Houde property located at 29 Frazier Rd. in the Town of Mexico  
Part 8 Violation: Sewage to the surface of the ground Complaint # P22-11-020

Dear Mr. & Mrs. Houde:

A field visit was made to your property located at 29 Frazier Road in the Town of Mexico by Oswego County Health Department (OCHD) staff on November 28, 2022, in response to a complaint filed with this department on November 22, 2022. They stopped and noted a strong sewage odor upon exiting the vehicle and then observed a large septic outbreak in the yard. Photographs were taken of the outbreak area.

Based on the inspectors' observations, the onsite wastewater treatment system for the home is not working properly and is in violation of Part 8 of the New York State Sanitary Code.

**You need to hire a New York State licensed professional engineer to complete a site evaluation to determine the corrections needed within fifteen (15) days of the receipt of this letter. The report must be submitted to the Department for review. As the repairs reported to have been made previously were unsuccessful, professional plans for a new septic system are now required for review and approval.**

Enclosed is a list of design professionals for your use. You can choose one from the list or one of your own. A minimum of 2 percolation and 1 deep hole test are required. Once the engineer has completed the plans, submit four (4) copies, along with the \$125.00 plan review fee to the OCHD for review and approval. Work cannot begin until the plans have been approved by the OCHD.

**You must immediately apply lime to any areas of raw sewage and said area should be kept limed and fenced to prevent easy access by children and pets. The lime can be either the hydrated or agricultural type and fencing must be of adequate height and strength.**

Once the plans are approved, the new septic system must be installed within 30 days. Upon installation, the design professional must inspect the system and submit an As-Built certification letter to the OCHD stating that the system was installed according to the approved plans. This certification must be provided to the Department within thirty (30) days of the installation.

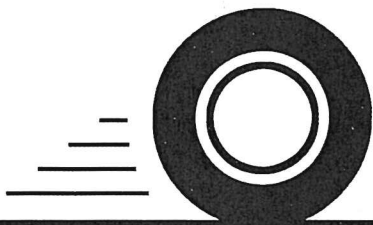
Please contact your local code enforcement officer, Ronald Marsden, at 315-963-8794 to obtain the necessary permits prior to construction. If you have any questions or need any extensions, please contact Judy Naioti at 315-349-3557. Thank you in advance for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Vera Dunsmoor".

Vera Dunsmoor  
Interim Director of Public Health

c: Ronald Marsden, Mexico Code Enforcement  
Eric Behling, Town Supervisor  
William P. Havener, Jr., M.S., P.E.  
File



# Nuggets & Nibbles

From the Cornell Local Roads Program for the New York State LTAP Center

Volume XLI  
Number 1  
Winter 2023



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Nuggets & Nibbles  
is available online!

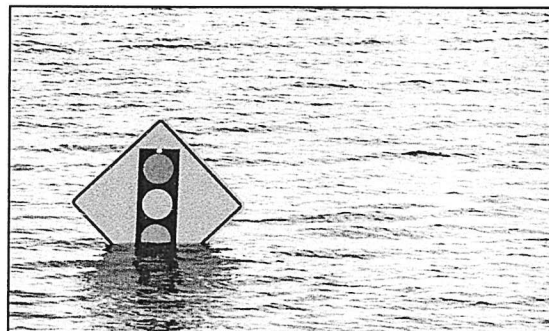
[nysltap.cals.cornell.edu/  
nuggets\\_and\\_nibbles](https://nysltap.cals.cornell.edu/nuggets_and_nibbles)

## Emergency Management & Disaster Preparedness for Local Highway Agencies

*Adam Howell, Contributor*

Every year the local highway and public works agencies of New York State are faced with a myriad of challenges. Fire, flood, illness, crashes – these are all disasters that can strike at a moment's notice, and oftentimes they don't take turns. While emergencies and disasters are unfortunate facts of life, the disruptions they cause to your agency, and your community, can be mitigated with proper planning, preparation, and know-how.

In this edition of *Nuggets & Nibbles*, we will survey some of the most common disasters that can befall New York State's local highway and public works departments. We will also think about some of the simple things you should be doing for disaster preparation, response, and post event recovery. When it comes down to it, planning for the worst is a strategy that often works best.



### Preparing for illness in your community and your department

We have all become familiar with the impact a global pandemic can have on communities big and small. We may even think of the pandemic as being in the past. The reality is that local highway agencies can never afford to stop planning for the effects an illness can have on departmental operations. As we all know, local highway agencies and public works departments often have very small crews and even a bad flu can grind work to a halt. Even if it isn't your workers who are sick, there could be sick kids, spouses, or other relatives who can have the same impact on operations when your employees are forced to take care of their loved ones.



## NYSDEC SPDES permit transfer Lazy Lou Campground



**From** Balduzzi, Kevin M (DEC) <kevin.balduzzi@dec.ny.gov>  
**To** lazylouscampground@gmail.com <lazylouscampground@gmail.com>  
**Cc** Murakami, Tatsuhiko V (DEC) <tatsuhiko.murakami@dec.ny.gov>, dec.sm.Permit.Coordinator <Permit.Coordinator@dec.ny.gov>, William Havener <William.Havenerjr@oswegocounty.com>, TownClerk@MexicoNY.org <TownClerk@MexicoNY.org>  
**Date** 2023-02-06 11:01

NY0156728 LazyLou SPDES Transfer.pdf (~7.3 MB)

Good morning Cindy,

Please find attached a transferred SPDES permit for the Lazy Lou Campground (formerly Peaceful Point) surface water discharge of treated sanitary waste. Please note the permit expires on August 31, 2024. The attached package contains the signed transfer form, SPDES renewal notices, and the last SPDES permit which is currently effective. This packet constitutes your SPDES permit.

If you have any questions regarding permit requirements please let us know.

Thank you.

**Kevin M. Balduzzi**

Deputy Regional Permit Administrator, Division of Environmental Permits

New York State Department of Environmental Conservation, Region 7

615 Erie Blvd W., Syracuse, NY 13204

P: (315) 426-7493 | F: (315) 426-7425 | [kevin.balduzzi@dec.ny.gov](mailto:kevin.balduzzi@dec.ny.gov)

[www.dec.ny.gov](http://www.dec.ny.gov) |



Department of  
Environmental  
Conservation



received  
2-6-23 rzw

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Environmental Permits, Region 7  
615 Erie Boulevard West, Syracuse, NY 13204-2400  
P: (315) 426-7438 | F: (315) 426-7425  
www.dec.ny.gov

February 6, 2023

Cindy Mears  
RC LYNDAKER LLC.  
7090 Co. Rte. 17  
Lacona, NY 13083

RE: Transfer of State Pollutant Discharge Elimination System (SPDES) Permit  
DEC ID 7-3534-00006/00001; SPDES ID NY0156728  
Facility: Lazy Lou's Campground  
Location: 159 Ladd Road, T-Mexico, Oswego County

Dear Cindy Mears,

The permit referenced above is hereby transferred to RC LYNDAKER LLC. who is now responsible for operating and maintaining this mine in compliance with all terms and conditions of the permit. Enclosed is the corresponding "Application for Permit Transfer" executed by the New York State Department of Environmental Conservation (DEC). A copy of this approval must be attached to the referenced permit.

Please review all permit conditions carefully, including any monitoring requirements and/or compliance schedules that may be required. Identify your initial responsibilities under the permit in order to assure timely action and avoid late reporting if required. Since failure to comply precisely with permit conditions may be treated as a violation of the Environmental Conservation Law, you are requested to provide a copy of the permit to the project contractor, facility operator, and other persons directly responsible for permit implementation.

The Department encourages the regulated community to utilize both environmental compliance audits and environmental management systems to ensure all environmental compliance requirements are satisfied. If this permit transfer involves an ownership change, the Department has special terms that allow you to disclose violations you discover during the course of acquiring the new facility. If you satisfy the terms contained in the new owner's provision (V.J) of the Department's Environmental Audit Incentive Policy, you will be eligible to disclose and correct discovered violations. In most instances' penalties can be completely waived. Please refer to -- <https://www.dec.ny.gov/regulations/93791.html> for more information on how to take advantage of these special incentives for new owners.

If you have any technical questions regarding the permit, please contact Val Murakami at 315-426-7503. If you have any questions regarding this permit transfer, you may contact Kevin Balduzzi at 315-426-7493.



Department of  
Environmental  
Conservation

Sincerely.

Kevin M. Balduzzi  
Deputy Regional Permit Administrator  
Division of Environmental Permits

Ecc. Val Murakami, R7 DOW  
CO Permit Coordinator  
Oswego Co. DOH



Department of  
Environmental  
Conservation

Application For Permit Transfer  
and Application for Transfer of Pending Application NYS DEC  
Region 7 Syracuse

NOTE: Please read ALL instructions before completing  
this application. Please TYPE or PRINT clearly in ink.

OCT 31 2022

PART 1 - TRANSFEEE (New Owner/Operator/Lessee/Applicant) Completes:

1. List Permit Number(s) And Their Effective And Expiration Dates:

0156728

List Pending Application Number(s):

Environmental  
Permits

2. Name Of Transferee:

RLYNDAKER LLC

Telephone Number (Daytime):

(315) 408-7366

Transferee is a/an: (check all that apply)

☒ Owner

☐ Operator

☐ Lessee

☐ Applicant

Mailing Address:

7090 CORA 17

Email:

LazyLousCampground  
@gmail.com

If other than an individual, provide

Post Office City, State, Zip Code:

Lacona, NY 13083

Taxpayer ID Number:

87-2146086

3. Name Of Facility/Project:

LAZY LOUS Campground

4. Facility Contact Name:

Cindy Mears

Telephone Number (Daytime):

(315) 408-7366

Location (or Street Address, P.O. City, State, Zip Code, if applicable):

159 Ladd Rd  
Mexico, NY 13144

Mailing Address:

7090 CORA 17

Email:

LazyLousCampground  
@gmail.com

Town / Village / City:

Mexico

County:

OSwego

Post Office City, State, Zip Code:

Lacona, NY 13083

5. Has Work Begun On The Project?

Yes ☐ No ☒ If "No," proposed starting date:

Now work to be completed - existing campground

Approximate completion date:

If there will be any modifications to the current or proposed operation or construction, the transferee must attach a statement specifying the details.

6. CERTIFICATION: This certifies that the Transferee seeks to be the legally responsible party for operations or project development either authorized by the permits identified above or proposed in applications identified above. The Transferee has a copy of the permit(s) and/or application(s) and understands and will comply with all conditions in the referenced permit(s) and supports the content of referenced application(s). Facility operations/project scope/discharges/emissions will remain the same as authorized or as proposed in pending applications. Further, I hereby affirm that under penalty of perjury that information provided on this form and all attachments submitted herewith is true to the best of my knowledge and belief. False statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law.

Printed Name and Title of Transferee Cynthia Mears - Member

Signature of Transferee Cynthia Mears

Date 10/28/22

PART 2 - TRANSFEROR (Present or Former Owner/Operator/Lessee/Applicant) Completes:

1. Name Of Transferor:

LT BOLLUCK, LLC

Telephone Number (Daytime):

(315) 298-5232

If other than an individual, provide

Taxpayer ID Number:

Mailing Address:

253 Haman Rd

Email:

laurie4407@aol.com

81-4232572

Post Office City, State, Zip Code:

Pulaski, NY 13142

2. Name Of Facility/Project, if different from Facility Name in Part 1: Peaceful Point Campground

3. CERTIFICATION: This certifies that ownership, operation, or a lease for the facility identified in Part 1 of this form ☐ will be / ☒ was conveyed to the party identified as the Transferee on 12/7/21 (date). I affirm that this conveyance includes the rights and obligations of the permits, approvals, or applications identified above.

Printed Name and Title of Transferor Laurie D. Bolluck

Signature of Transferor Laurie D. Bolluck

Date 10/27/22

PART 3 - PERMIT TRANSFER VALIDATION SECTION - Department Of Environmental Conservation Completes:

- ☒ Transfer of permit approved, effective as of 02/06/2023. Transferee subject to conditions of original permit, without exception.  
☐ Transfer of permit approved, with the following modifications or contingencies related to this Permit Transfer:

- ☐ See attached revised permit page(s):  
☐ Transfer of application approved. See attached for additional information required.  
☐ Transfer denied, new application required. Please complete the enclosed permit application and return it to the undersigned Regional Permit Administrator at the address listed on the reverse side of this form.

Kevin M. Balduzzi

NYSDEC PERMIT ADMINISTRATOR

SIGNATURE

copies to:

Digitally signed by

Kevin M. Balduzzi

02/06/20203

Date: 2023.02.06

DATE

10:48:37 -05'00'

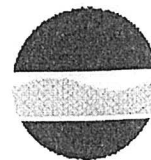
FOR DEC USE ONLY

FOR DEC USE ONLY

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New York State Department of Environmental Conservation  
Division of Environmental Permits  
NYSDEC HEADQUARTERS  
625 BROADWAY  
ALBANY, NY 12233  
(518) 402-9167



SPDES PERMIT RENEWAL

1/7/2019

LAURIE BULLUCK  
253 HINMAN RD  
PULASKI NY 13142

Permittee Name: LT BULLUCK, LLC  
Facility Name: PEACEFUL POINT CAMPGROUND  
Ind. Code: 8999 County: OSWEGO  
DEC ID: 7-3534-00006/00001 SPDES No.: NY0156728  
Permit Effective Date: 9/1/2019  
Permit Expiration Date: 8/31/2024

Dear Permittee,

The State Pollutant Elimination System (SPDES) permit renewal for the facility referenced above is approved with the new effective and expiration dates. This letter together with the previous valid permit for this facility effective on 09/01/2014 and any subsequent modifications constitute authorization to discharge wastewater in accordance with all terms, conditions and limitations specified in the previously issued permit(s).

**IMPORTANT NOTICE** - In accordance with Article 17, Title 8 (State Pollutant Discharge Elimination System) and Article 70 (Uniform Procedures) of the Environmental Conservation Law, your permit is subject to the Discharge Notification Act (DNA). This law requires permittees to post a sign near each outfall of a wastewater discharge to surface waters, and also to provide a public repository for discharge Monitoring Reports (DMRs) required by the SPDES permit. To initiate your complying with the provisions of the DNA, your permit is hereby modified and the DNA requirement pages are made a part of your permit.

*Please note, however, that compliance with DNA requirements can be waived in certain cases.* If an outfall satisfies any of the criteria listed in item (g) of the enclosed **Discharge Notification Requirements**, you are eligible for seeking a waiver from the DNA. To do so, you must notify the Department by completing the enclosed Notice of Waiver form and sending it to the Bureau of Water Permits, NYSDEC, 625 Broadway, Albany, NY 12233-3505. Construction of a sign and the maintaining of DMRs at a public repository is not required for the specific outfall or outfalls identified in the *Notice of Waiver*.

As a reminder, SPDES permits are renewed at a central location in Albany in order to make the process more efficient. All other concerns with your permit, including applications for permit modification or transfer to a new owner, a name change, and other questions, should be directed to:

Regional Permit Administrator, NYSDEC Region 7 Headquarters  
615 Erie Boulevard W, Syracuse, NY 13204-2400  
(315) 426-7438

If you have already filed an application for modification of your permit, it will be processed separately by that office.

If you have questions concerning this permit renewal, please contact Michael R Schaefer at (518) 402-9167.

Sincerely,

Kent P. Sanders  
Deputy Permit Administrator

CC:  
RPA  
BWC

RWE  
File

BWP



Effective Date of Modification 9/1/19

#### DISCHARGE NOTIFICATION REQUIREMENTS

(a) Except as provided in (c), (f) and (g) of these Discharge Notification Act requirements, the permittee shall install and maintain identification signs at all outfalls to surface waters listed in this permit. Such signs shall be installed within 90 days of the Effective Date of this Modification.

(b) Subsequent modifications to or renewal of this permit does not reset or revise the deadline set forth in (a) above, unless a new deadline is set explicitly by such permit modification or renewal.

(c) The Discharge Notification Requirements described herein do not apply to outfalls from which the discharge is composed exclusively of storm water, or discharges to ground water.

(d) The sign(s) shall be conspicuous, legible and in as close proximity to the point of discharge as is reasonably possible while ensuring the maximum visibility from the surface water and shore. The signs shall be installed in such a manner to pose minimal hazard to navigation, bathing or other water related activities. If the public has access to the water from the land in the vicinity of the outfall, an identical sign shall be posted to be visible from the direction approaching the surface water.

The signs shall have **minimum** dimensions of eighteen inches by twenty four inches (18" x 24") and shall have white letters on a green background and contain the following information:

#### N.Y.S. PERMITTED DISCHARGE POINT

SPDES PERMIT No.: NY \_\_\_\_\_

OUTFALL No. : \_\_\_\_\_

For information about this permitted discharge contact:

Permittee Name: \_\_\_\_\_

Permittee Contact: \_\_\_\_\_

Permittee Phone: (     ) - ### - ####

OR:

NYSDEC Division of Water Regional Office Address:

NYSDEC Division of Water Regional Phone: (     ) - ### - ####

(e) For each discharge required to have a sign in accordance with a), the permittee shall, concurrent with the installation of the sign, provide a repository of copies of the Discharge Monitoring Reports (DMRs), as required by the **RECORDING, REPORTING AND ADDITIONAL MONITORING REQUIREMENTS** page of this permit. This repository shall be open to the public, at a minimum, during normal daytime business hours. The repository may be at the business office repository of the permittee or at an off-premises location of its choice (such location shall be the village, town, city or county clerk's office, the local library or other location as approved by the Department). In accordance with the **RECORDING, REPORTING AND ADDITIONAL MONITORING REQUIREMENTS** page of your permit, each DMR shall be maintained on record for a period of three years.

(continued)



(f) If, upon November 1, 1997, the permittee has installed signs that include the information required by 17-0815-a(2)(a) of the ECL, but do not meet the specifications listed above, the permittee may continue to use the existing signs for a period of up to five years, after which the signs shall comply with the specifications listed above.

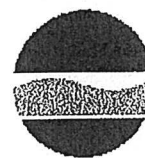
(g) All requirements of the Discharge Notification Act, including public repository requirements, are waived for any outfall meeting any of the following circumstances, provided Department notification is made in accordance with (h):

- (i) such sign would be inconsistent with any other state or federal statute;
- (ii) the Discharge Notification Requirements contained herein would require that such sign could only be located in an area that is damaged by ice or flooding due to a one-year storm or storms of less severity;
- (iii) instances in which the outfall to the receiving water is located on private or government property which is restricted to the public through fencing, patrolling, or other control mechanisms. Property which is posted only, without additional control mechanisms, does not qualify for this provision;
- (iv) instances where the outfall pipe or channel discharges to another outfall pipe or channel, before discharge to a receiving water; or
- (v) instances in which the discharge from the outfall is located in the receiving water, two-hundred or more feet from the shoreline of the receiving water.

(h) If the permittee believes that any outfall which discharges wastewater from the permitted facility meets any of the waiver criteria listed in (g) above, notification (form enclosed) must be made to the Department's Bureau of Water Permits, Central Office, of such fact, and, provided there is no objection by the Department, a sign and DMR repository for the involved outfall(s) are not required. This notification must include the facility's name, address, telephone number, contact, permit number, outfall number(s), and reason why such outfall(s) is waived from the requirements of discharge notification. The Department may evaluate the applicability of a waiver at any time, and take appropriate measures to assure that the ECL and associated regulations are complied with.

(i) The permittee shall periodically inspect the outfall identification signs in order to ensure that they are maintained, are still visible and contain information that is current and factually correct.

New York State Department of Environmental Conservation  
Division of Environmental Permits  
NYSDEC HEADQUARTERS  
625 BROADWAY  
ALBANY, NY 12233  
(518) 402-9167



### SPDES PERMIT RENEWAL

12/4/2013

DENISE HEMINGWAY  
YELLOW ROSE CAMPGROUND LLC  
159 LADD RD  
MEXICO NY 13114

Permittee Name: YELLOW ROSE CAMPGROUND LLC  
Facility Name: YELLOW ROSE CAMPSITES  
Ind. Code: 8999 County: OSWEGO  
DEC ID: 7-3534-00006/00001 SPDES No.: NY0156728  
Permit Effective Date: 9/1/2014  
Permit Expiration Date: 8/31/2019

Dear Permittee,

The State Pollutant Elimination System (SPDES) permit renewal for the facility referenced above is approved with the new effective and expiration dates. This letter together with the previous valid permit for this facility effective on 09/01/2009 and any subsequent modifications constitute authorization to discharge wastewater in accordance with all terms, conditions and limitations specified in the previously issued permit(s).

**IMPORTANT NOTICE** - In accordance with Article 17, Title 8 (State Pollutant Discharge Elimination System) and Article 70 (Uniform Procedures) of the Environmental Conservation Law, your permit is subject to the Discharge Notification Act (DNA). This law requires permittees to post a sign near each outfall of a wastewater discharge to surface waters, and also to provide a public repository for discharge Monitoring Reports (DMRs) required by the SPDES permit. To initiate your complying with the provisions of the DNA, your permit is hereby modified and the DNA requirement pages are made a part of your permit.

*Please note, however, that compliance with DNA requirements can be waived in certain cases.* If an outfall satisfies any of the criteria listed in item (g) of the enclosed **Discharge Notification Requirements**, you are eligible for seeking a waiver from the DNA. To do so, you must notify the Department by completing the enclosed *Notice of Waiver* form and sending it to the Bureau of Water Permits, NYSDEC, 625 Broadway, Albany, NY 12233-3505. Construction of a sign and the maintaining of DMRs at a public repository is not required for the specific outfall or outfalls identified in the *Notice of Waiver*.

As a reminder, SPDES permits are renewed at a central location in Albany in order to make the process more efficient. All other concerns with your permit, including applications for permit modification or transfer to a new owner, a name change, and other questions, should be directed to:

Regional Permit Administrator, NYSDEC REGION 7 HEADQUARTERS  
615 ERIE BOULEVARD WEST, SYRACUSE, NY 13204-2400  
(315) 426-7438

If you have already filed an application for modification of your permit, it will be processed separately by that office.

If you have questions concerning this permit renewal, please contact LINDY SUE CZUBERNAT at (518) 402-9167.

Sincerely,

A handwritten signature in cursive script that reads "Stuart M. Fox".

Stuart M. Fox  
Deputy Chief Permit Administrator

CC:  
RPA  
BWC

RWE  
File

BWP

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# APPLICATION FORM "D" FOR A STATE POLLUTANT DISCHARGE ELIMINATION SYSTEM (SPDES) PERMIT

(Becomes A SPDES Permit When Signed By Permit Issuing Official)

(PLEASE PRINT OR TYPE)

APPLICATION TYPE <input checked="" type="checkbox"/> New <input type="checkbox"/> Renewal <input type="checkbox"/> Modification		IF RENEWAL OR MODIFICATION, GIVE PREVIOUS NO. NY - 015-6728
OWNER'S NAME (Corporate, Partnership or Individual) Mr. Frank Ranaletto		TYPE OF OWNERSHIP <input type="checkbox"/> Corporate <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Public
OWNER'S MAILING ADDRESS (State, City, State, Zip Code) RD #1, Ladd Road, Mexico, New York 13114		
REFER ALL CORRESPONDENCE TO: (Name, Title and Address) Marcus Rotundo, P.E., P.O. Box 405, Central Square, NY 13036		TELEPHONE NO. (Include Area Code) 315 668-3263
FACILITY NAME Ladd-Bee Campsites	FACILITY LOCATION (Street or Road) Ladd Road	CITY, TOWN OR VILLAGE Town of Mexico
COUNTY Oswego	GIVE EXPLICIT DIRECTIONS TO LOCATION, IF NECESSARY 0.4 miles South of Route 104B on Ladd Road	
NATURE OF BUSINESS OR TYPE OF FACILITY Public Campsites	POPULATION SERVED (See Instructions) 56	

FREQUENCY OF DISCHARGE All Year? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "No", Specify No. of Months <u>8</u>	All Week? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If "No", Specify No. of Days _____
---	--

DOES YOUR DISCHARGE CONTAIN OR IS IT POSSIBLE FOR YOUR DISCHARGE TO CONTAIN ONE OR MORE OF THE FOLLOWING SUBSTANCES ADDED AS A RESULT OF YOUR OPERATIONS, ACTIVITIES OR PROCESSES?

Please Check: ☐ Aluminum ☐ Ammonia ☐ Beryllium ☐ Cadmium ☐ Chlorine ☐ Chromium ☐ Copper ☐ Cyanide  
☐ Grease ☐ Lead ☐ Mercury ☐ Nickel ☐ Oil ☐ Phenols ☐ Selenium ☐ Zinc ☒ None of These

DISCHARGE DATA (Use additional forms, if necessary) (See Instructions)

UT FILL NO. 001	<input checked="" type="checkbox"/> Proposed <input type="checkbox"/> Existing	<input type="checkbox"/> Replacement <input type="checkbox"/> Expansion	TYPE OF WASTE Sanitary	TYPE OF TREATMENT Septic Tank & Sand Filter	DESIGN FLOW 2940 Gal/Da
SURFACE DISCHARGE If "Yes", Name of Receiving Waters <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No MARSHY Area-Tributary to Little Salmon River			Classification Class C	Waters Index No. ONT.58	
SUBSURFACE DISCHARGE If "Yes", Name of nearest Surface Water <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			Distance Ft.	SOIL TYPE	Depth to Water Tab
UT FILL NO.	<input type="checkbox"/> Proposed <input type="checkbox"/> Existing	<input type="checkbox"/> Replacement <input type="checkbox"/> Expansion	TYPE OF WASTE	TYPE OF TREATMENT	DESIGN FLOW Gal/Da
SURFACE DISCHARGE If "Yes", Name of Receiving Waters <input type="checkbox"/> Yes <input type="checkbox"/> No			Classification	Waters Index No.	
SUBSURFACE DISCHARGE If "Yes", Name of nearest Surface Water <input type="checkbox"/> Yes <input type="checkbox"/> No			Distance to Ft.	SOIL TYPE	Depth to Water Tab
UT FILL NO.	<input type="checkbox"/> Proposed <input type="checkbox"/> Existing	<input type="checkbox"/> Replacement <input type="checkbox"/> Expansion	TYPE OF WASTE	TYPE OF TREATMENT	DESIGN FLOW Gal/Da
SURFACE DISCHARGE If "Yes", Name of Receiving Waters <input type="checkbox"/> Yes <input type="checkbox"/> No			Classification	Waters Index No.	
SUBSURFACE DISCHARGE If "Yes", Name of nearest Surface Water <input type="checkbox"/> Yes <input type="checkbox"/> No			Distance Ft.	SOIL TYPE	Depth to Water Tab

I hereby affirm under penalty of perjury that information provided on this form and any attached supplemental forms is true to the best of my knowledge and belief. These statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law.

APPLICANT'S SIGNATURE (See Instructions) <i>Mr. Frank Ranaletto</i>	Date 03/20/85	Printed Name Mr. Frank Ranaletto	Title Owner
--	------------------	-------------------------------------	----------------

## PERMIT VALIDATION SECTION

(Department of Environmental Conservation Use Only)

This SPDES permit is issued in compliance with Title 8 of Article 17 of the Environmental Conservation Law of New York State and in compliance with the provisions of the Federal Water Pollution Control Act, as amended by the Federal Water Pollution Control Act Amendments of 1972, P.L. 92-500, October 18, 1972 (33 U.S.C. § 1251 et. seq.) (hereinafter referred to as "the Act"), and subject to the attached conditions.

Signature of Permit Issuing Official  
*Robert C. [Signature]* Date  
2-14-86

APPLICATION NO. NY - 015 6728	
EFFECTIVE DATE March 1, 1986	EXPIRATION DATE March 1, 1991
ATTACHMENTS: General Conditions Part II	

VRD	Type	Type	SIC Code	# Out	Dis	CARD	Region	County	Major	Sub	Compact	CARD	Latitude	Longitude	CARD	Lim Ind
1	Est	Own	70	73	74	3	71	72	74	76	78	6	53	58	7	57

~~FINAL~~ EFFLUENT LIMITATIONS AND MONITORING REQUIREMENTSDuring the Period Beginning at the inception of the permitand lasting until the expiration of the permit

the discharges from the permitted facility shall be limited and monitored by the permittee as specified below:

Outfall Number & Effluent Parameter	Discharge Limitations		Units	Minimum Monitoring Requirements	
	Daily Avg.	Daily Max.		Measurement Frequency	Sample Type
Flow		2940	6PD	Continuous	Meter
BOD <sub>5</sub>		30	MG/L	1/Year	Grab
Suspended Solids, Total		30	MG/L	1/Year	Grab
Settleable Solids		0.3	ML/L	1/Year	Grab
pH		6.0 - 9.0	S.U.	1/Year	Grab

## MONITORING, RECORDING AND REPORTING

- a) The permittee shall also refer to the General Conditions (Part II) of this permit for additional information concerning monitoring and reporting requirements and conditions.
- b) The monitoring information required by this permit shall be:

- ☒ Summarized, signed and retained for a period of three years from the date of sampling for subsequent inspection by the Department or its designated agent.
- ☐ Summarized and reported by submitting completed and signed Discharge Monitoring Report forms once every \_\_\_\_\_ month(s) to the locations specified below. Blank forms available at department offices listed below. The first report will be due no later than \_\_\_\_\_ Thereafter, reports shall be submitted no later than the 28th of the following month(s): \_\_\_\_\_

Department of Environmental Conservation  
Regional Water Engineer

Department of Environmental Conservation  
Water Division  
50 Wolf Road,  
Albany, New York 12233

- ☐ (Applicable only if checked)

\_\_\_\_\_, Chief  
Permit Administration Branch  
Planning & Management Division  
USEPA Region II, 26 Federal Plaza  
New York, New York 10278

- c) If so directed, Monthly Wastewater Treatment Plant Operator's Reports should be submitted to the Regional Engineer and County Health Department or County Environmental Control Agency specified above.
- d) Monitoring must be conducted according to test procedures approved under 40 CFR Part 136, unless other test procedures have been specified in this permit.
- e) If the permittee monitors any pollutant more frequently than required by the permit, using test procedures approved under 40 CFR 136 or as specified in the permit, the results of this monitoring shall be included in the calculations and recording of the data on the Discharge Monitoring Reports.
- f) Calculations for all limitations which require averaging of measurements shall utilize an arithmetic mean unless otherwise specified in this permit.
- g) Unless otherwise specified, all information recorded on the Discharge Monitoring Report shall be based upon measurements and sampling carried out during the most recently completed reporting period.
- h) On or after April 1, 1984, any laboratory test or sample analysis required by this permit for which the State Commissioner of Health issues certificates of approval pursuant to section five hundred two of the Public Health Law shall be conducted by a laboratory which has been issued a certificate of approval. Inquires regarding laboratory certification should be sent to the Laboratory Certification/Quality Assurance Group, New York State Health Department Center for Laboratories and Research, Division of Environmental Sciences, The Nelson A. Rockefeller Empire State Plaza, Albany, New York 12201.

NY 0156728

SPECIAL CONDITIONS

The campsites shall not be occupied until the waste water treatment system, as approved by Oswego County Dept. of Health on April 15, 1985, is constructed in accord with the approved plans and is functional.

# TOWN CLERK'S MONTHLY REPORT

TOWN OF MEXICO, NEW YORK

JANUARY, 2023

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

<u>1</u>	DECALS	<u>1.38</u>	
<u>11</u>	CERTIFIED COPIES	<u>110.00</u>	
<b>TOTAL TOWN CLERK FEES</b>			<b>111.38</b>

A2544

<u>42</u>	DOG LICENSES	<u>250.00</u>	
<b>TOTAL A2544</b>			<b>250.00</b>

A2555

<u>7</u>	BUILDING PERMITS	<u>1,100.00</u>	
<b>TOTAL A2555</b>			<b>1,100.00</b>

A2655

<u>3</u>	COPIES	<u>0.75</u>	
<b>TOTAL A2655</b>			<b>0.75</b>

A2770

<u>4</u>	MISCELLANEOUS REVENUE	<u>4.00</u>	
<b>TOTAL A2770</b>			<b>4.00</b>

F1234

<u>12</u>	WATER PAYMENTS	<u>955.23</u>	
<b>TOTAL F1234</b>			<b>955.23</b>

## TOWN CLERK'S MONTHLY REPORT

JANUARY, 2023

page 2

### DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	<u>1,466.13</u>
PAID TO TOWN FOR WATER PAYMENTS	<u>955.23</u>
PAID TO NYS DEC FOR DECALS	<u>23.62</u>
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	<u>50.00</u>
<b>TOTAL DISBURSEMENTS</b>	<b>2,494.98</b>



Town of Mexico  
Payment History  
Payment Date from 01/01/23 To 01/31/23

Report by District

Page 1

2/01/23

<u>Account</u>	<u>Pay ID</u>	<u>Pay Date</u>	<u>Bill ID</u>	<u>Amount</u>	<u>Penalty</u>	<u>Taxes</u>	<u>Total</u>
<b>DISTRICT 1</b>							
Sub - Totals:	METERS & PARTS-01			\$350.00	\$0.00	\$0.00	\$350.00
Sub - Totals:	Water-00			\$516.31	\$49.81	\$0.00	\$566.12
Sub - Totals:	DISTRICT 1			\$866.31	\$49.81	\$0.00	\$916.12
<b>DISTRICT 2</b>							
Sub - Totals:	Water-00			\$479.27	\$46.63	\$0.00	\$525.90
Sub - Totals:	DISTRICT 2			\$479.27	\$46.63	\$0.00	\$525.90
<b>DISTRICT 3</b>							
Sub - Totals:	Water-00			\$10.00	\$0.00	\$0.00	\$10.00
Sub - Totals:	DISTRICT 3			\$10.00	\$0.00	\$0.00	\$10.00
<b>DISTRICT 5</b>							
Sub - Totals:	Water-00			\$41.04	\$4.11	\$0.00	\$45.15
Sub - Totals:	DISTRICT 5			\$41.04	\$4.11	\$0.00	\$45.15
	<b>Grand Totals:</b>			<b>\$1,396.62</b>	<b>\$100.55</b>	<b>\$0.00</b>	<b>\$1,497.17</b>

**Payment History Write Off 's**

<u>Account</u>	<u>AcctId</u>	<u>PayId</u>	<u>Amount</u>	<u>Penalty</u>	<u>Taxes</u>	<u>Totals</u>
Sub - Totals :						
	<b>Grand- Totals :</b>					

Town of Mexico - 2023 - County & Town Tax Collection  
Trial Balance - All Swis Codes  
01-31-23

Original Warrant	5,439,540.31
Adjustments	0.00
=====	
Adjusted Warrant	5,439,540.31
1st Installments	52,162.68
2nd Installments	3,544.99
Full Payments	3,726,981.55
Penalties	0.00
Late Notice Fees	0.00
=====	
Total Collections	3,782,689.22
Taxes Outstanding	1,656,851.09

# Town of Mexico

## Mother of Towns

---

963-7633 Town Office  
963-8794 Zoning  
(315) 963-8806 Fax

64 South Jefferson St.  
P.O. Box 98  
Mexico, N.Y. 13114-0098

### Code Enforcement Officers Report January 2023

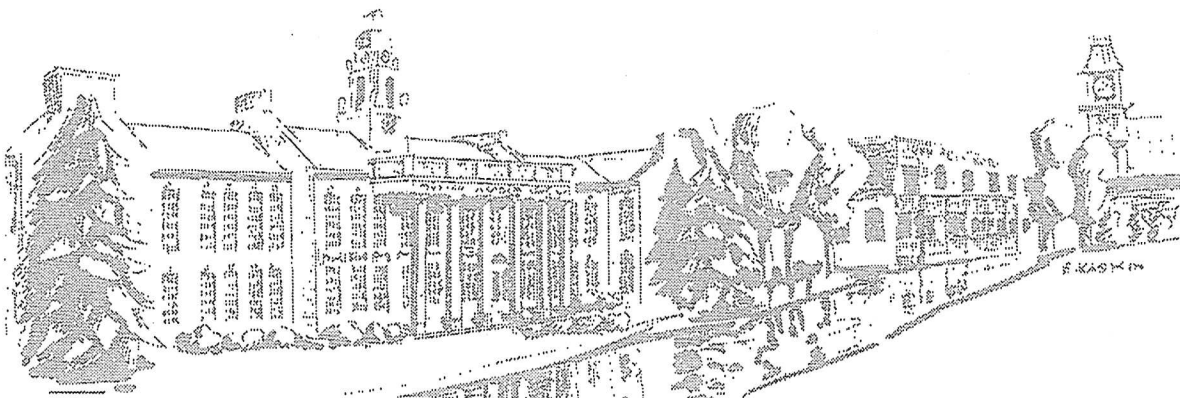
Issued 4 building permits

Three violations

Inspections for open permits are ongoing

The town truck box is rotting out, got one estimate so far from Steve miller for \$4000.00 to repair rust or install a southern box for \$5000.00. I will get a few more estimates.

Ronald J Marsden



# Town of Mexico

Violation Summary by Date Range: 01/01/2023 - 01/31/2023

Violation#	Violator Name	Violation Date	Property Owner & Location	Tax Map#	Offense
23-0001	Gunther Randall Scott	01/11/23	Gunther Randall Scott 115 Countryman Rd	099.00-03-16.11	junk vehicle law
23-0002	Hillsboro Inlet LLC	01/11/23	Hillsboro Inlet LLC St Rt 3	099.00-03-30.13	junk vehicle law
23-0003	Stevenson Rebecca	01/25/23	Stevenson Rebecca 135 Smithers Rd	135.00-01-26	junk vehicle law
Total Count:		3			

# Town of Mexico

Building Permits by Issued Date: 01/01/2023 - 01/31/2023

Permit# Applicant Name	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Cost
23-0001 Beaudoin Alvin	01/10/23		Beaudoin Alvin 360 Kenyon Rd	172.00-01-31.02	70.00	
23-0002 Tenney Paul T	01/19/23		Tenney Paul T 408 Pople Ridge Rd	171.00-01-04.22	50.00	14,500.00
23-0003 Smith Alycia	01/31/23		Smith Alycia Co Rt 41	117.00-01-34.10	295.00	65,000.00
23-0004 Smith Alycia	01/31/23		Smith Alycia Co Rt 41	117.00-01-34.10	60.00	7,500.00
<b>Total Count:</b>		<b>4</b>		<b>Total:</b>	<b>\$475.00</b>	<b>\$87,000.00</b>



# Town of Mexico

Other Permit Summary by Application Date Range: 01/01/2023 - 01/31/2023

Permit#	Date	Property Owner	Tax Map#	Fee	Type
Applicant Name		& Location	DBA		Description
16-0002	01/09/23	1015 Hiawatha Blvd LLC	082.00-01-18	25.00	Demolition permit
1015 Hiawatha Blvd LLC		298 St Rt 104B			Demo permit
Total Count:		1	Total:	\$25.00	

Highway Superintendent Report Jan 2023

General maintenance on equipment

Cleaning and disinfecting highway garage

Plowing and sanding roads

Shovel and salt library

Plow and shovel town office and historical

Plow Caseys cottage

Highway Superintendent

A handwritten signature in black ink, appearing to be 'Dan Smith', written in a cursive style.

**SUPERVISOR** To the Mexico Town Board, pursuant to section 119 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me, as Supervisor, during the month of January 2023

**GENERAL RECEIPTS**

	Prev Balance	\$2,134,340.72
22-Dec	Water Deposit Nov & Dec	\$34,981.18
	Clerk Fees/Vit Record Nov & Dec	\$106.95
	Dog Lic/Fines Nov & Dec	\$359.00
	Fines and Bail	\$2,925.00
	Building Permits Nov & Dec	\$1,652.70
	NH Fuel Reimbursement	\$64.38
	January Interest	\$358.38
	Sub Total	<b>\$40,447.59</b>
	January Capital Interest	\$109.30
	Sub Total	<b>\$109.30</b>

**\$2,174,897.61**

**HIGHWAY RECEIPTS**

	Prev Balance	\$1,382,670.91
22-Dec	January Interest	\$203.66
	Sub Total	<b>\$203.66</b>

**\$1,382,874.57**

**GENERAL EXPENSES**

EEHC	(\$187.96)
Vouchers	\$50,624.08
Payrolls	\$28,985.07
NH H.I. Reimbursement	(\$851.76)
NH H.I. Annual Fee	(\$3,600.00)
Sub Total	<b>\$74,969.43</b>

**HIGHWAY EXPENSES**

EE CURRENT HC CONTRIBUTION	(\$509.26)
Paid Vouchers	\$59,295.91
Payrolls	\$51,728.16
Sub Total	<b>\$110,514.81</b>

GENERAL Balance	<b>\$2,099,928.18</b>
HWY Balance	<b>\$1,272,359.76</b>
Total	<b>\$3,372,287.94</b>

  
Eric Behling, Supervisor

2/4/23  
Date

# CASH REPORT

FUND	23-Jan	22-Jan	21-Jan	20-Jan	19-Jan
A	765,261.30	640,198.43	502,758.94	617,669.85	\$651,245.77
Capt Res	624,103.24	533,370.87	442,887.88	361,104.36	\$270,391.30
B	-93,398.24	88,562.71	106,747.90	114,210.12	(\$20,839.20)
DA	584,535.74	537,401.19	204,749.91	258,826.03	\$311,800.83
DB	751,505.23	575,062.41	753,357.25	791,260.97	\$684,261.37
SF	5,758.29	-257,772.71	22,131.29	18,652.29	\$17,795.29
SM	2,411.17	1,987.12	1,203.92	579.2	\$155.81
SS	562.15	694.15	430.15	566.15	\$1,847.86
ST	1,776.59	2,297.26	2,454.43	2515.02	\$2,795.58
FO	389,344.85	379,109.92	302,546.37	308,654.24	\$334,577.83
F2	249,695.96	237,268.96	202,362.69	179,391.65	\$175,251.31
F3	33,116.77	32,402.70	33,188.36	32,940.31	\$42,205.87
F5	82,374.75	10,661.24	50,549.79	59,258.06	
TA	26,402.45	20,993.24	17,240.71	17,077.24	\$4,461.84
	\$3,423,450.25	\$2,802,237.49	\$2,642,609.59	\$2,762,705.49	\$2,475,951.46

[illegible]

**Town of Mexico Clerk to Supervisor**

---

**From:** Loy, Todd - RD, NY <todd.loy@usda.gov>  
**Sent:** Friday, January 6, 2023 1:22 PM  
**To:** tmclerksup@cnyemail.com  
**Subject:** USDA February Payment Reminder

January 6, 2023

WTR 3

MEXICO TOWN OF

**PAYMENT DUE REMINDER**

According to our records, you have a payment due on your Rural Development loan. **If you have a pre-authorized debit set up for this account, the payment shown below will be automatically withdrawn from your account on the payment due date. You will not need to do anything. HOWEVER, IF YOU HAVE CHANGED BANKS OR HAVE A DIFFERENT BANK ACCOUNT NUMBER SINCE YOUR LAST PAYMENT WAS MADE, YOU MUST NOTIFY US IMMEDIATELY.**

**If you do not have the pre-authorized debit, you will need to send the amount shown below. It must arrive in our Cortland office on or before the due date:**

**LOAN NUMBER: 1**

**(On or before) Due Date: 2/16/2023**

Principal Due:	25000 F3.9720.000
Interest Due:	18700 F3.9789.400
<b>TOTAL DUE:</b>	<b>43700</b>

Please make check(s) payable to **USDA-RURAL DEVELOPMENT**. The payment should be sent to:  
**USDA, Rural Development**  
**1 N Main St, 2<sup>nd</sup> Floor**  
**Cortland, NY 13045**  
**Phone: (607)753-0851**

This electronic message contains information generated by the USDA solely for the intended recipients. Any unauthorized interception of this message or the use or disclosure of the information it contains may violate the law and

**Town of Mexico Clerk to Supervisor**

---

**From:** Loy, Todd - RD, NY <todd.loy@usda.gov>  
**Sent:** Friday, January 6, 2023 1:22 PM  
**To:** tmclerksup@cnyemail.com  
**Subject:** USDA February Payment Reminder

January 6, 2023

WTR 5

MEXICO TOWN OF

**PAYMENT DUE REMINDER**

According to our records, you have a payment due on your Rural Development loan. **If you have a pre-authorized debit set up for this account, the payment shown below will be automatically withdrawn from your account on the payment due date. You will not need to do anything. HOWEVER, IF YOU HAVE CHANGED BANKS OR HAVE A DIFFERENT BANK ACCOUNT NUMBER SINCE YOUR LAST PAYMENT WAS MADE, YOU MUST NOTIFY US IMMEDIATELY.**

**If you do not have the pre-authorized debit, you will need to send the amount shown below. It must arrive in our Cortland office on or before the due date:**

**LOAN NUMBER:** 3  
**(On or before) Due Date:** 2/28/2023

Principal Due:	25000	F5, 9720.000
Interest Due:	11625	F5, 9789.400
<b>TOTAL DUE:</b>	<b>36625</b>	

Please make check(s) payable to **USDA-RURAL DEVELOPMENT**. The payment should be sent to:  
**USDA, Rural Development**  
**1 N Main St, 2<sup>nd</sup> Floor**  
**Cortland, NY 13045**  
**Phone: (607)753-0851**

This electronic message contains information generated by the USDA solely for the intended recipients. Any unauthorized interception of this message or the use or disclosure of the information it contains may violate the law and

## Zoning Board of Appeals vacancy



**From** John Sharkey <john.sharkey0341@gmail.com>  
**To** <townclerk@mexicony.org>, newa616@gmail.com <newa616@gmail.com>  
**Date** 2022-12-23 17:49

Attention: Nicole Wild and Ned Waterbury,

My name is John Sharkey and I'm sending you a letter of interest for the vacant position on the Zoning Board of Appeals for the town of Mexico. I understand the need for zoning regulations and how as a board member we would work together to see the process completed with each and every case. As a new board member I'd be willing to attend any classes that are required to maintain my position.

Just some of my background information for you to consider. I graduated from Oswego High class of 1980, then enlisted in the Marine Corps for 4 years. After my honorable discharge I went to work as an armed guard at Nine Mile Point. This was the start of a 38 year career for Niagara Mohawk/National Grid in which I held many positions. Throughout my time in the service and with National Grid I was on several committees where I learned about how important it is to not only listen but get all the information before making a decision. I recently retired and reside in the town of Mexico.

In closing I appreciate your consideration for the vacant position, if you have any questions please call me at 315-529-4188. Thank you for your time.

Sincerely,  
John Sharkey



## NYS Tug Hill Commission Training at Turning Stone Casino April 6, 2023

Name	Class 1	Class 2	Class 3	Class 4	Date	Board	Fee	Per Diem	Milage
Behling, Lori	1D	2B	3D	4D	2/2/2023	ZBA	\$ 85.00	\$ 65.00	\$ 64.82
Loforte, Bonnie	1D	2F	3C	4C	1/4/2023	Planning	\$ 85.00	\$ 65.00	\$ 64.82
Sharkey, John	1D	2C	3D	4D	1/10/2023	ZBA	\$ 85.00	\$ 65.00	\$ 64.82
Toth, Gary	1A	2C	3D	4B	12/20/2022	Planning	\$ 85.00	\$ 65.00	\$ 64.82
Trey, Marty	1D	2B	3D	4B	12/19/2022	ZBA	\$ 85.00	\$ 65.00	\$ 64.82
Trudell, Allison	1C	2A	3C	4C	1/3/2022	Planning	\$ 85.00	\$ 65.00	\$ 64.82
Waterbury, Ned	1C	2C	3D	4C	2/2/2023	ZBA	\$ 85.00	\$ 80.00	\$ 64.82
Weber, Nancy	1C	2A	3C	4C	1/10/2023	Planning	\$ 85.00	\$ 80.00	\$ 64.82
							<b>\$ 680.00</b>	<b>\$ 550.00</b>	<b>\$ 518.56</b>
									<b>\$ 1,748.56</b>

*NYS Tug Hill Commission*

# **32<sup>nd</sup> Annual Local Government Conference**

**Turning Stone Conference Center – 5218 Patrick Road, Verona, NY 13478**

**Thursday, April 6, 2023**

**7:30 a.m. to 4:00 p.m.**

***NEW THIS YEAR!***

**Wednesday, April 5, 2023**

Optional Session at 2:00 p.m.

followed by

Reception and Mixer from 5:30 p.m. to 6:30 p.m.

## NEW THIS YEAR!

On Wednesday, April 5, 2023, we will be offering a special session on drones. The presentation will be given in partnership with the Genesis Group from 2:00 p.m. to 5:00 p.m.

### ***Unmanned Aerial Systems (Drones): Transforming Work, Play, and Economies***

This three-hour session will provide participants with a more-than-basic understanding of what drones are, the applicable rules and regulations for flying them, and how they are benefitting local governments. Unmanned aerial systems (or drones) are transforming the area's economy and providing solutions to the challenges faced by government, as well as providing opportunities for commerce, hobbyists, and our youth. Try your hand at flying a mini-drone and enter a free drawing to win your very own drone!

*Space is limited, please register early!*

A reception and cash bar will follow from 5:30 p.m. to 6:30 p.m.

This is your opportunity to meet with exhibitors, colleagues, and diamond sponsors.

## **TWO WAYS TO REGISTER**

### **Register Online (credit card only):**

[lgc2023.eventbrite.com](http://lgc2023.eventbrite.com)

Open through March 10, 2023.

**OR**

### **Register by Mail (check only):**

[www.tughill.org/lgc2023](http://www.tughill.org/lgc2023)

Complete this form and mail it back with your check.

Registrations *will not* be accepted over the phone or by fax or email.

### **TURNING STONE HOTEL INFORMATION**

To receive the discounted New York State rate of \$98 per night, you must book your room **by 5:00 p.m. on Friday, March 3, 2023**. Please call (800) 771-7711 and state that you are with the NYS Tug Hill commission or give the **code HTUG23**. There are a limited number of rooms, so please book early.

Please understand, we are required to reserve food quantities with the venue ahead of the event.

If you cancel for any reason, we are still obligated to pay for food ordered.

**Refunds *will not* be issued after March 3, 2023. No exceptions!**

- All attendees will receive a certificate of attendance at the end of the day.
- Assessors will receive 6 hours of CE credits.
- Please call the Tug Hill Commission at (315) 785-2380 with any questions.

Please complete this registration form and mail it back with your check. One sheet per attendee please (payment can be made together). Make check payable to: **NYS Tug Hill Commission**, 317 Washington Street, 6<sup>th</sup> Floor, Watertown, NY 13601. **If you are paying with a credit card**, you must register online by March 10, 2023, at [lgc2023.eventbrite.com](http://lgc2023.eventbrite.com).

★ **Step 1: Circle your registration and payment choice:**

	Optional session on Wednesday April 5 <sup>th</sup>  Includes drone session and hors d'oeuvres (cash bar)	Conference sessions on Thursday April 6 <sup>th</sup>  Includes breakfast and lunch	Total for Both Wednesday and Thursday
<b>Early Fee</b> Postmarked by March 3, 2023	\$75	\$85	\$150
<b>Regular Fee</b> Postmarked March 4 to March 10, 2023	\$100	\$175	\$265
<b>Late Fee</b> Postmarked March 11, 2023 or later	\$150	\$250	\$400
<b>NO REFUNDS AFTER MARCH 3, 2023</b> No registrations by phone, fax, or email.			

★ **Step 2: Fill out your contact information:**

First Name:	Last Name:
Email:	Phone:
Title:	
Organization or Municipality:	
Mailing Address:	

★ **Step 3: Make your session selections:**

Assessors Only  
(circle below):

Assessor  
Session  
(All Day)

OR

Circle the four sessions you will be attending below (select only one per column):

Session 1 8:45 a.m. to 10:00 a.m.	Session 2 10:15 a.m. to 11:30 a.m.	Session 3 1:15 p.m. to 2:30 p.m.	Session 4 2:45 p.m. to 4:00 p.m.
1A	2A	3A	4A
1B	2B	3B	4B
1C	2C	3C	4C
1D	2D	3D	4D
1E	2E	3E	4E
1F	2F	3F	4F

Session titles and speakers are on the next page. Please be sure to choose one session per column!

★ **Step 4: Mail This Sheet Back**

# Thursday April 6, 2023 – LGC Sessions

**7:30 a.m. – Registration opens**

**7:30 a.m. to 8:30 a.m. – Breakfast with Exhibitors**

**8:15 a.m. – Opening Remarks**

<b>Session 1</b> 8:45 a.m. to 10:00 a.m.	<b>Session 2</b> 10:15 a.m. to 11:30 a.m.	<b>Session 3</b> 1:15 p.m. to 2:30 p.m.	<b>Session 4</b> 2:45 p.m. to 4:00 p.m.
<b>LUNCH SERVED 11:30 a.m. – 1:00 p.m.</b>			
<b>(1A) Policies and Procedures for Managing Your Local Government</b>  Ingrid Otto, NYS Office of the State Comptroller	<b>(2A) Tips, Strategies and Compliance Best Practices for Administering Your Community's ARPA Funds</b>  Nicole Allen and Jerrine Corrallo, LaBerge Group	<b>(3A) State and Federal Funding: Financing and Resources for Municipalities</b>  Kyle Wilbur, NYS Department of State; Charlie Phillion, NYS Homes and Community Renewal; and Khristopher Dodson, SU Environmental Finance Center	<b>(4A) The Open Meetings Law: Demystifying the New Videoconference Procedures</b>  Wade Beltramo, New York Conference of Mayors
<b>(1B) Fire Department-Based Ambulance Service - Where Are We Now and Where Are We Going?</b>  Timothy C. Hannigan, Hannigan Law Firm PLLC	<b>(2B) An Update on the Implementation of the New York State Marijuana Regulation &amp; Taxation Act</b>  Philip Rumsey, New York State Office of Cannabis Management	<b>(3B) First Amendment Audits: What are They and How Can Government Officials Respond</b>  Wade Beltramo, New York Conference of Mayors	<b>(4B) Lake Effect and Lightning – A “Shocking” SUNY Oswego Project</b>  Scott Steiger, SUNY Oswego
<b>(1C) Public Meeting and Hearing Procedures</b>  Scott Chatfield, Esq. (retired)	<b>(2C) SEQR Basics</b>  Christopher Eastman and Paula Gilbert, NYS Department of State	<b>(3C) Understanding Site &amp; Subdivision Plans for the Approval Process</b>  Pat Scordo and Matt Cervini, GYMO	<b>(4C) Hot Button Land Use Issues</b>  Christopher Eastman and Paula Gilbert, NYS Department of State
<b>(1D) ZBA Review of Variance Applications and Interpretation Appeals</b>  Mark Schachner, Miller, Mannix, Schachner & Hafner, LLC	<b>(2D) Preventing and Prevailing in Article 78 Proceedings</b>  Mark Schachner, Miller, Mannix, Schachner & Hafner, LLC	<b>(3D) Zoning and Siting Large Solar Facilities</b>  Nan Stolzenburg, Community Planning and Environmental Associates	<b>(4D) Q&amp;A for Planning and Zoning</b>  Scott Chatfield, Esq. (retired)
<b>(1E) Asset Management</b>  Tim Hunt, Lewis County Highway Department	<b>(2E) NYSDEC Permitting for Highways</b>  Todd Phillips, NYS Department of Environmental Conservation	<b>(3E) Now What Do I Do? How The FEMA Public Assistance Grant Program Brings Dollars Back To Your Community Following A Disaster.</b>  Jerry Lord and Steve Eidt, NYS Division of Homeland Security and Emergency Services	<b>(4E) The Basics of a Good Road</b>  David Orr, Cornell Local Roads Program
<b>(1F) Fiscal Responsibilities of Municipal Clerks</b>  Laird Petrie, Municipal Consultant	<b>(2F) Knowledge Transfer: Knowing What You Don't Know in Times Of Change</b>  Khristopher Dodson, SU Environmental Finance Center	<b>(3F) The Do's and Don'ts of Municipal Websites</b>  Sarah Brancatella, The Association of Towns of the State of New York	<b>(4F) Potluck Panel for Clerks: Vital Records, DECALS and Dog Licensing</b>  David Chico, NYS Dept. of Ag and Markets; Gary Martinez, NYSDOH; and Kevin Maloney, NYSDEC
<b>Assessor Session: “Those Little Things We Need to Know” with Anne Sapienza, FIAO</b>  This class is composed of different topics that we may not utilize in our everyday work but are important to understand. Many times, it is simply a case of not having to use certain forms or uncertainty in confronting a difficult situation. Examples are Correction of Errors, Legal Notices, Sellers Concessions, and the Assessor's Annual Report. Assessors will receive 6 hours of CE credits for attending the entire session.			



Home (64 S Jefferson St) to 5218 Patrick Rd,  
Verona, NY 13478

Drive 55.4 miles, 1 hr 4 min

2023 NYS Tug Hill Commission 32nd Annual Local Govt Conference

64 S Jefferson St  
Pulaski, NY 13142

- ↑ 1. Head north on S Jefferson St toward Main St  
10 sec (207 ft)

Take I-81 S and NY-31 E to Beacon Light Rd in Verona

- ↷ 2. Turn right onto NY-104 E/Main St  
Continue to follow NY-104 E  
5.4 mi
- ↗ 3. Turn right to merge onto I-81 S toward Syracuse  
19.6 mi
- ↷ 4. Take exit 30 for NY-31 toward Cicero/Bridgeport  
0.2 mi
- ↶ 5. Turn left onto NY-31 E  
Pass by Community Bank, N.A. (on the right in 0.5 mi)  
7.8 mi
- ↻ 6. At the traffic circle, take the 2nd exit onto NY-31  
E/State Hwy 31 E/State Rte 31 E/Hwy 31 E/Rte 31  
E/State 31 E/State Rte E  
11.9 mi
- ↻ 7. At the traffic circle, continue straight onto NY-31  
9.7 mi

Continue on Beacon Light Rd. Drive to Snyder Rd

- ↷ 8. Turn right onto Beacon Light Rd  
0.7 mi
- ↷ 9. Turn right onto Snyder Rd  
0.2 mi

5218 Patrick Rd  
Verona, NY 13478

$$55.4 \times 2 = 110.8$$

$$110.8 \text{ miles} \times \$0.585 = \$64.82$$

# YOUNG EXPLOSIVES CORPORATION

## Fireworks Exhibition Agreement

This agreement made this 13th day of January, 20 23 by and between Young Explosives Corporation of Rochester, NY, hereafter designated **Young**, and

Town of Mexico

P.O. Box 326

Mexico, NY 13114

hereafter designated the **customer**, providing for the sale of and an exhibition of fireworks to be located at

Mexico Point State Park: County Rte 40, Mexico, NY 13114

on the date of Sunday, July 23, 20 23 in a location to be designated by the customer and approved by Young.

The parties hereto mutually agree, one with the other, as follows:

### 1. Guaranteed Exhibition of Fireworks

Young agrees to furnish an exhibition of fireworks substantially in accordance with the program submitted and that it shall be of first quality and properly made. Young shall supply a sufficient number of technicians to execute the display in a safe and artistic manner. Young guarantees that the display will be performed to any specifications outlined in this contract or in any approved addendums.

### 2. Spectator Control

The customer agrees to furnish sufficient protection, by either barricades, rope lines, or other dividers, at all points from the discharge area to prevent and keep spectators from entering the area and agrees to furnish ample police protection to Young's property and for the assembly, firing and dismantling of the exhibition without interference from the public. The customer shall defend, indemnify and hold Young harmless for any liability because of the customer's negligent breach of this Section 2.

### 3. Permits

The customer agrees to procure and pay for all necessary permits and licenses which may be required by the municipal authorities. Young will apply for and obtain necessary permits and licenses on behalf of the customer if noted on page 2 of the contract or if notified by written notice from the customer. In that event, customer will pay in advance to Young the amount needed to pay for the permits and licenses. Permit and licensing fees are non-refundable unless refunded by the licensing authority. Customer assumes the responsibility for seeking a refund when applicable.

### 4. Insurance

- a) Young agrees to procure liability insurance for \$ 2,000,000.00 coverage and zero deductibility on behalf of the customer. The insurance cost is included in the payable sum shown on this agreement.
- b) Young will provide Workers' Compensation and Disability for the fireworks technicians.

### 5. Postponement or Cancellation

- a) Young agrees that in the event of rain or inclement weather, a reasonable postponement may be made with **no extra charge**.
- b) If the customer cancels the exhibition, Young reserves the right to bill the customer for travel expenses incurred, labor performed, and for the cost of the insurance.
- c) If the customer cancels the exhibition before Young's technicians have been dispatched to the site, there will be **no charge**. However, customer is responsible for the actual expenses incurred by Young for special work and for nonrefundable fees outlined in this contract. Young may retain from any deposit or invoice the amount necessary to reimburse it for expenses incurred on behalf of the customer when applicable.

### 6. Terms of Payment

- a) Check box that applies: ☒ Young requires no down payment. ☐ Young requires a down payment of \$ 3,200.00, due by day of show 20 23. If the exhibition is canceled the deposit will be refunded, less the expenses for which Young is entitled to reimbursement under Paragraph 5 above.
- b) The customer agrees to pay Young, or his agent, the total sum of three thousand two hundred Dollars for an exhibition of fireworks, which will include fireworks, insurance and technicians and expenses incurred by Young, forthwith at the end of said exhibition.
- c) In the event of customer's failure to pay when due all sums due Young under this contract, Young shall be entitled to collect from customer its reasonable cost of collection, including interest and reasonable attorney's fees.

### 7. Counterpart Execution; Electronic Signatures

This Agreement may be executed in any number of counterparts with the same effect as if all the Parties had signed the same document. All counterparts shall be construed together and shall constitute one agreement. Facsimile and electronic signatures shall be deemed original signatures for all purposes of this Agreement.

Total sum 3,200.00 Dollars

\$50 permit fee for NYS permit included in above price

**Young Explosives Corp.**  
**Display Fireworks**

(800) 747-1781

(585) 394-1783

(585) 396-2663 Fax

P.O. Box 18653

Rochester, NY 14618

YoungExplosives.com

E-Mail: fireworks@youngexplosives.com

The parties sign below:

Young Explosives Corp.

James R. Young

(Print Name)

Customer Signature

(Print Customer Name)

President

Title

Title

**8. Headings**

Section and other headings contained in this Agreement are for reference purposes only and are not intended to describe, interpret, define or limit the scope, extent or intent of this Agreement or any provision hereof.

**9. Entire Agreement**

This Agreement for the fireworks Display constitutes the entire agreement between the Parties with respect to the subject matter here, of and there are no other understandings, whether oral or written, regarding the subject matter hereof.

**Customer Contact Name(s)**

Diane Chepko-Sade

818 County Route 16

Mexico, NY 13114

**Telephone (with Area Code)**

Work: (315) 529-1589

Fax:

Home:

Cell:

Email: chepkosade@gmail.com

**Send Invoice to:**

☒ Address on front OR ☐ Name/Address below

**Additional Contact Name/Information**

Laurie Barber- NYS Parks, Recreation, and  
Historical Preservation

Work: (315) 298-5737

Fax:

Home:

Cell:

Email: laurie.barber@parks.ny.gov

**Insurance Information:** Please list all parties to be listed as additional insured. Young will extend coverage to the entities listed below as additional insured. **Customer is responsible for providing all information needed for full insurance coverage.**

Town of Mexico, NY; NYS Parks and Recreation Department; 5320 South Jefferson Street, Mexico, NY 13114; NYS

**Customer Requests**

Time of show: 9:15 or dark ☐ AM ☒ PM

List special requests, such as ground pieces, shells, finale, quantity or time requirements. List any other special requests such as salutes at certain times (i.e., if the show is a surprise for someone), etc.

YEC will obtain permit through NYSOFPD per NYS request

Customer will obtain permits through Town of Mexico and

NYS Parks, Recreation and Historical Preservation

**Permits**

- ☒ Customer to apply for the Permit(s) and provide Young with a copy 14 days prior to event Customer will obtain Town of Mexico and NYS Parks, Recreation, and Historical Preservation permits
- ☒ Young to apply for the Permit(s) on your behalf:

Customer to pay the amount of \$ 50.00 . Includes permit cost and fees. (Permit costs subject to change by the municipality)

☐ ADD the above permit costs to the show price on the front of the contract.

☒ INCLUDE the above permit costs in the show price on the front of the contract. YEC will obtain NYS Office of Fire Prevention and Control permit



# INVOICE

INVOICE#2108  
DATE: JANUARY 13 2023

## WALKER ENTERPRISE

Oswego "D" Bus / Great Lakes Trolley

131 WEST ALBANY ST  
OSWEGO, N.Y. 13126  
Phone 315-342-9023 Fax 315-342-9025  
oswegodbus@gmail.com

\*IF PAYMENT IS MADE BY CHECK\*  
PLEASE MAKE CHECK PAYABLE  
WALKER ENTERPRISE OR LEE WALKER

JOB	CONTACT INFO
JULY 23 <sup>RD</sup> 2023 TOWN OF MEXICI EVENT	KAREN RINGWALD 315-806-0682

DESCRIPTION	TOTAL
<u>PICK UP:</u> 3:00pm AT DESIGNATED PARKING CONSTANT SHUTTLE	
DROP OFF: AT DESIGNATED DROP OFF POINT MEXICO POINT PARK	
ASCONSTANT SHUTTLE SERVICE	
RETURN: 10:30pm FINAL DROP OFF AT DESIGNATED PARKING	
1-bus #63.	TIP INCLUDED FOR DRIVER
AMOUNT TO BE PAID	\$1175.00

Let us take care of all your Transportation needs!

THANK YOU FOR YOUR BUSINESS!